**COMP1787 Tutorial 6: Requirements Analysis for new HR system**

Based on an interview from various stakeholders here are a set of high-level requirements for an Human Resource ( HR) system.

* User Management:

As a system admin, I want to create, edit, and delete user accounts so that I can manage the access to the HR system.

* Employee Information:

As an HR representative, I want to view, edit, and manage employee information such as job title, employment status, salary, and personal details so that I can keep the employee records up to date.

* Performance Management:

As an HR representative, I want to manage employee performance reviews, set goals, and create performance reports so that I can monitor employee progress and provide feedback.

* Time and Attendance Management:

As an HR representative, I want to manage employee time and attendance, including time off requests, leave accruals, and overtime, so that I can monitor employee attendance and ensure compliance with company policies.

* Payroll Management:

As an HR representative, I want to manage employee payroll, including payroll processing, tax deductions, and benefit deductions, so that I can ensure employees are paid accurately and on time.

* Onboarding and Offboarding:

As an HR representative, I want to manage employee onboarding and offboarding processes, including creating and managing new employee records, conducting background checks, and managing exit interviews, so that I can ensure a smooth and efficient onboarding and offboarding process.

* Training and Development:

As an HR representative, I want to manage employee training and development, including creating and managing training programs, tracking employee progress, and monitoring training effectiveness, so that I can ensure employees have the skills and knowledge they need to perform their job effectively.

* Reporting and Analytics:

As an HR representative, I want to generate reports and analytics on employee information, performance, time and attendance, and payroll, so that I can monitor trends and identify areas for improvement.

**Tutorial Task:** As part of the development team prioritise the most critical features first, deliver a minimum viable product, and then incrementally add additional features to the system as needed.